



**State of New Jersey**  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
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**VETERANS AFFAIRS BULLETIN**  
**No. 5-10\***

**6 July 2010**

**NEW JERSEY VETERANS MEMORIAL HOMES  
BED HOLD POLICY**

1. **Purpose.** To reinforce and clarify the policy regarding “Bed Hold” for residents of the New Jersey Veteran Memorial Homes (VMH).
2. **Applicability.** This bulletin applies to all of the New Jersey Veteran Memorial Homes (VMH) and the residents therein.
3. **Reference.** N.J.A.C 5A:5-5.4, subparagraph (f) “Financial responsibilities for veterans’ skilled nursing facility resident.”
4. **Background Information.**
  - a. New Jersey Administrative Code (N.J.A.C.) 5A:5 provides the legal basis for the operation of the New Jersey VMHs.
  - b. The VMHs maintain extensive waiting lists for approved applicants. Therefore, it is imperative that maximum usage be made of all available bed space.
5. **Responsibilities.** Management, through the appropriate office, is to insure that all residents/representatives are aware of this policy upon admission and are reminded of this policy at regular intervals thereafter.
6. **Procedures.**
  - a. A resident who is transferred to an outside facility, or is on furlough for any period of time, is required to continue to pay the care and maintenance fee in order to ensure continued placement in the VMH.
  - b. Failure to pay the care and maintenance fee will result in discharge from the VMH.

***\*The Bulletin supersedes VA Bulletin 5-08, 27 October 2008.***

- c. It is the responsibility of the resident/representative to notify the VMH within twenty-four (24) hours if the resident is not returning to the VMH.
  - d. Should the evaluation/assessment indicate that the resident should be discharged, refer to New Jersey Veterans Memorial Home Policy and Procedures Manual 04-02-011.
7. Questions or inquires concerning this bulletin should be addressed to BG (Ret) Frank R. Carlini, Director, Division of Veterans Healthcare Services at 609-530-6766 or e-mail [Frank.Carlini@njdmava.state.nj.us](mailto:Frank.Carlini@njdmava.state.nj.us).

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